



# Job Opportunity

## Child & Adolescent Behavioral Health

### Assistant Clinical Officer

#### Overview

Now more than ever, mental and behavioral health care for kids is needed in our community. Child & Adolescent Behavioral Health is looking to meet the growing demands by hiring full-time Assistant Clinical Officer.

As a member of our team, you will help children, youth and families successfully meet life's challenges by offering the emotional and behavioral health support they need. We are a collaborative network of child therapists, psychiatrists, PMHNPs, case managers, school staff, community partners and other mental health professionals working toward a common goal. Together, we provide a positive environment for kids and their families to find health, hope and happiness.

We are looking for enthusiastic individuals to join one of the most innovative therapeutic mental health programs in Stark County. We offer a compassionate, supportive, accountable work environment to help you grow your career, along with a comprehensive benefits package that includes generous and affordable medical, dental, life insurance, retirement and paid time off.

#### Job Duties/Description

- Assist the Chief Clinical Officer in providing clinical and administrative leadership to assigned clinical programs, departments, and staff at C&A, including direct supervision of assigned Clinical Supervisors.
- May provide clinical supervision to non-independently licensed staff, or administrative supervision to independently licensed staff, as requested.
- Assist the Chief Clinical Officer in assuring effective and efficient utilization of clinical resources.
- Assure that clinical staff complete and submit required documentation within expected timeframes; assure that clinical records are accurate and complete.
- Complete Performance Evaluations following agency protocols.

- Establish and maintain expertise related to evidence-based practices (EBPs); promote the use of EBPs and evidence-informed/best practices by C&A staff.
- Participate in Quality Improvement, Utilization Management, and Risk Management activities which benefit clients, staff, and C&A.
- Orient new therapists and staff to C&A as requested.
- Participates on Clinical Supervisors' Team, Executive Management Team, Leadership Council, and other agency Teams/Panels as requested.
- See OL 02.03 Use of Performance-based Measures for a comprehensive description of Clinical Managers job expectations. [Form 02.03-HR0805-01]
- Other duties as assigned.

### Skills and Experience:

- Supervisory skills and experience required.
- Leadership skills and experience required.
- Excellent knowledge of NextGen for clinical use.
- Must have excellent verbal and written communication skills, organizational skills, and be able to function well as a team member.
- Ability to work effectively with other professionals and different disciplines required.
- Experience providing direct care to clients is valuable.
- Knowledge of health and social services available to children, adolescents, and families in Stark County is valuable.
- Must possess skills to conceptualize client/system needs and recommend appropriate services. Training and experience that is "trauma-informed" required.
- Must be culturally competent and willing to work with clients, families, and staff within various and diverse populations.

### Qualifications

- Independently licensed in the State of Ohio with Supervisory designation (PhD, LPCC-S, LISW-S).
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Salary Range/Compensation: Based upon licensure status and experience.

Hours: Full-time. Some evening (and possibly Saturday) hours required.

Send Résumé/Apply by: In-house applicants send resume and attached application by July 16th, 2021

To: Mary Frazier Rhodes, Administrative Assistant mfrazier@childandadolescent.org

Questions To: Georgene Voros, LPCC-S, Chief Clinical Officer at gvoros@childandadolescent.org

An Equal Opportunity Employer  
Stark Co. – EEO-6

## **APPLICATION FOR INTERNAL JOB POSTING**

**Position Posted: Assistant Clinical Officer**

**Deadline for Applying: July 16th, 2021.**

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**Name:** \_\_\_\_\_

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**WORK EXPERIENCE: Briefly describe any of your current or prior work experience which relates to the duties of the vacant position.**

**EDUCATION/TRAINING: Briefly describe any formal education and/or training (include specific job-related course work) which relates to the duties of the vacant position.**

Stark County EEO-5

**Date Received:** \_\_\_\_\_  
**Staff Initials:** \_\_\_\_\_